

SUMMER Pre-K Program

2022



The SCS PreK Summer Program is designed to provide a safe, nurturing childcare environment for families needing care in the summer months. The program will serve both current SCS families as well as those within the broader community to provide well-rounded experiential and educational opportunities for PreK students to foster intellectual, physical, emotional, and spiritual development. Christian-based curricular resources will be the foundation for the weekly thematic units and activities to blend a PreK classroom setting with a “summer camp” style experience! The program runs daily from 8:00 am - 4:00 pm.

*The Summer 2022 program will be held at the ****NEW SCS EARLY LEARNING CENTER**** giving students and families a first glimpse into our new location, tailored specifically to the needs of early learning programs!*

Program Dates & Themes:

SESSION 1

- Week 1: June 20 - 24 ~ Sweet Tooth Summer
- Week 2: June 27 - July 1 ~ Let's Build an Ark
- Week 3: July 5 - 8 ~ Awesome America

SESSION 2

- Week 4: July 11 - 15 ~ Camp Hope: Getting S'more of Jesus
- Week 5: July 18 - 22 ~ Coastal Critters
- Week 6: July 25 - 29 ~ Building on the Love of Jesus

SESSION 3

- Week 7: August 1 - 5 ~ Castle of Courage
- Week 8: August 8 - 12 ~ Carnival Crazyness

Visit the SCS Website for full descriptions of each weekly theme!

Enrollment Options: The PreK Summer Program is open to students who have completed PreK 3 or PreK 4 in the 2021-2022 school year (those who have turned 4 years old by September 1, 2022). Students must be toilet trained for enrollment. In order to maintain compliance to staffing requirements held by the Maryland Office of Childcare, space is very limited and spots will be filled on a first come, first served basis. Registration must be made for complete sessions, as listed above.

Cost:

- Registration & Activities Fee (per session) - \$50 (*increases to \$75 per session after the May 27, 2022 registration deadline*)
- Full Days (8:00 am - 4:00 pm) - \$200 per week

If registering for all three sessions (the full summer) the total cost will be \$1500 plus a \$100 Registration & Activities Fee (a total savings of \$150). This amount should be paid at the time of registration.

Registration & Payment Procedures:

- Step 1: Complete the online registration form, indicating each session(s) of desired attendance.
- Step 2: Print and complete the PreK Summer Program Enrollment Confirmation Form and return it to the Program Coordinator. The \$50 Registration & Activities Fee for each session for which each child is registered (non-refundable) is due along with that form. Registration is not secured until this form and payment are received.
- Step 3: Payment of the weekly cost of the program is due, via check or credit card payment, one full week prior to the start of the week; the Weekly Payment Form should accompany each payment. See the Payment Calendar for specific dates. Families desiring to pay upfront can contact the Business Office for arrangements.

Note: Should all available spots become filled for a particular session, a waiting list will be established. All online registrations are timestamped, and will be prioritized on a first come, first served basis. The Program Coordinator will communicate with families regarding the waiting list and availability.

Deadline: To allow for adequate planning and staffing, all registrations should be completed by Friday, May 27, 2022. While late registrations will be accepted, pending availability, the registration fee per session increases to \$75 after the stated deadline.

Payment Calendar:

What?	Amount Due	Due Date
Registration & Activities Fee	\$50 per session registered (\$75 after May 27)	Immediately upon submission of online registration
Week 1 Payment	\$200	June 13, 2022
Week 2 Payment	\$200	June 20, 2022
Week 3 Payment	\$200	June 27, 2022
Week 4 Payment	\$200	July 5, 2022
Week 5 Payment	\$200	July 11, 2022
Week 6 Payment	\$200	July 18, 2022
Week 7 Payment	\$200	July 25, 2022
Week 8 Payment	\$200	August 1, 2022

Cancellation Policy: The non-refundable Registration & Activities Fee per session for which each child is registered is due at the time of registration. Payment of the weekly cost is due one full week prior. Communication of cancellation for any session must be made via email to the Program Coordinator prior to the Monday when the first payment is due for the session. On the payment due date for the first week of any session, parents assume full responsibility for paying the total session cost. See the Payment Calendar for specific dates.

Enrollment FAQs:

Q: Does my child have to attend the program for all weeks of a given session?

A: *Children must be registered for complete sessions. This promotes routine and continuity for the children in attendance and allows for proper planning and staffing. If family vacations or other activities permit attendance for a given day or week, payment for the full session is still required.*

Q: In prior years, there was a half day enrollment option. Is this available?

A: *The half day registration option is no longer available, as it was not highly utilized. Parents are still certainly welcome to pick their child up early at any time.*

Program Procedures: Drop off will begin at 8:00 am at the exterior classroom door. Students will be provided with a mid-morning snack. All students must bring a packed lunch and a crib-sized sheet, blanket, and small pillow for rest time every Monday for the week; bedding will be sent home each Friday for washing. Students can be picked up from the exterior classroom door at 4:00 pm. A weekly newsletter will be shared by program staff each week, detailing specific special activities or events.

Late Pick-up Policy: Parents who arrive after 4:00 pm will be charged \$1.00 per minute, payable by check at the time of pick-up or given directly to the PreK Program Coordinator the following day. After the third late pick-up, the family will forfeit the privilege of using the PreK Summer Program service. Payments already made are nonrefundable.

Staffing and Volunteer Policy: All staff work under the Principal / PreK Summer Program Coordinator and must fill out an SCS Staff Application, be interviewed, and complete a background check. Volunteers may be utilized on a limited basis, per the program needs. All volunteers will also be required to complete a background check.

Conduct and Discipline Policy: SCS is committed to providing a safe and positive environment for children. To ensure this, children and parents are expected to immediately report any personal offenses or threatening situations to the Coordinator. The PreK Summer Program will follow all policies established in the SCS Parent / Student Handbook. Discipline measures may include: verbal warning, time out, loss of privileges, phone call to parent, parent conference, or suspension from the PreK Summer Program. Refunds will not be issued for disciplinary suspension.

Personal Belongings: SCS will not be held responsible for lost, stolen, or damaged items. Children should not bring personal items that cannot be replaced.

Cell Phone and Personal Device Policy: As per the SCS Parent / Student Handbook, the use of personal devices for Lower School students is not permitted. School-issued device use will be at the discretion of the staff.

Pet Policy: No pets of any kind are permitted inside the school building during program hours.

Weather Policy: In the event of an unexpected closure (for weather or other emergency circumstances) communication will be sent to parents via text message alert. Refunds will not be issued for days the program is closed due to inclement weather or any other unforeseen emergency or situation.

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